

FROM THE RESEARCH CONTINUITY WORKING GROUP MEETING ON JULY 30 AT 11 AM

- 1) Who “enforces” mask policy. Many faculty and even one building proctor I heard from do not feel comfortable asking people to mask up or leave. We recommend offering unmasked individuals masks, but what do we do if students refuse to wear a mask even if they have one?
 - a) *There is a task force looking at adherence. They are finalizing their plan this week. we should have more to communicate next week.*
 - b) *There will be an exemption process if a student or faculty member cannot wear a mask.*
 - c) *The mask and physical distancing policies will be a student code of conduct issue.*
 - d) *The goal is that with the social norming campaign and student peer pressure that we will minimize non-compliance.*
 - e) *In the case of non-compliance, here is the process:*
 - i) *Instructors remind students that face masks are required.*
 - ii) *If the student doesn't have a mask, the student will be asked to go get a mask. There will be a central location in each building.*
 - f) *There will be a script for instructors to follow.*
- 2) What happens if lab personnel test positive? Does CSU have a centralized policy? We know what to do if someone reports COVID-19 symptoms, but what happens if they test positive for SARS-CoV2? CVMBS requires the entire lab to shut down for three weeks and every lab member must be tested (and quarantine if positive)
 - a) *I'm working on a communication today about this. If they can wait for that, it should be ready tomorrow.*
 - b) *In general ... EHS is notified. They will contact individual & provide guidance on self isolation, begin contact tracing. Go back 2 days at least. Any potential close contacts will be contacted. Employee can share results with supervisor. Generally do not announce to departments unless large number are exposed.*
 - c) *Should a lab shut down for 14 days if someone tests positive? Lori says no, 24 hours for cleaning and testing of “close contacts”*
 - d) *Will co-workers be notified? Close contact = within 6 ft for > 15 min, with both wearing a mask.*
 - e) *Informational websites:*
See <https://covidrecovery.colostate.edu/covid-testing/> for if a person tests positive.
See <https://covidrecovery.colostate.edu/contact-tracing/> for information on contact tracing.
See <https://covidrecovery.colostate.edu/daily-symptom-checker/> (bottom of the page for reports that come in through the symptom checker).
- 3) What happens to classes/students enrolled in F2F lab courses if CSU shuts down the entire campus again and converts to online instruction only? Will CSU allow completion of these F2F lab courses even if the university converts to remote only? CVMBS requires enhanced PPE for students in our lab courses, including N95 masks, face shields, lab coats and gloves. We added additional sections to these courses and developed additional precautions, including meeting remotely for lab instruction and streamlining lab set ups and protocols to minimize movement and physical proximity. Will these precautions allow us to complete our lab classes?
 - a) *This will depend on county guidance at the time and we would try to finish out the course if feasible and if it's in compliance with county health orders. As with spring semester, if the state requires suspension of all on campus activities, all courses (labs included) will move to remote.*

- 4) What is the process to approve visitors to campus (i.e., short term/temporary-access visitors and extended research associates)?
- a) *In general, visitors should be discouraged from coming to campus unless absolutely necessary.*
 - b) *If the visitor is coming in long-term then apply for amendment to RTC. If it's a short term visit, not necessary but still need to notify about the visitor in case tracing becomes necessary.*
 - c) *Short term visitors/technicians coming to campus should wear masks and sign in with the person who runs the facility. The visitor should fill out the paper based symptom checker. The host can email the symptom checker pdf prior to arrival. The host should ask is "have you had a fever or are feeling ill".*
 - d) *For extended research visitors (collaborators, etc) where the access is justified through the research prioritization criteria, the request should be made through the research amendment process. The consent/acknowledgement form should be filled out and the symptom checker used each day.*
- 5) What is the process for adding undergraduate students to labs this fall (i.e., if they registered for a course, doing independent study, whether they are volunteered or paid positioned, etc.)?
- a) *Undergraduate students, no matter how they are paid, will be allowed to be in labs without the PI needing to update their RTC plan.*
 - b) *It is expected that PIs adjust their work schedules as needed to maintain physical distancing protocols and maintain approved PPE and hygiene practices.*
- 6) COVID testing for students: what if their insurance doesn't cover it? Will we be offering testing on campus (at a price or free)?
- a) *Testing is for residence halls occupants and those initial tests are covered by central fees.*
 - b) *Other students/staff/employees can go through their home county site for testing. The testing is free of charge.*
 - c) *The tennis court lot asymptomatic testing will continue beyond July 31. Students can get tested with appointment.*
- 7) One department head asked about putting portable Hepa filters (roughly \$200 each) in offices. Thoughts on effectiveness (she uses them for her kid with serious allergies).
- a) *HEPA filters may be beneficial. The university is not providing them. If units decide to use them in a widespread manner, departments/units should check the power requirements in the buildings to ensure the the electrical load can be handled, and the fans must be UL-listed to ensure safety of design and manufacturing (due to fire hazard concerns)*
 - b) *Do not change any of the mechanicals in the space.*
 - c) *Public health and facilities have gone through many spaces on campus. If everyone is wearing a mask and following public health guidance, as well as minimizing individuals in each space, that's very important.*
- 8) What is the defined process if a person in the lab, classroom, or office tests positive for COVID? (Is this laid out in an easy access place?)
- a) *Use the following site: <https://covidrecovery.colostate.edu/daily-symptom-checker/>*
 - i) *"CSU's public health office will follow up on all positive cases and perform contact tracing and provide instructions for self-isolation or quarantine. Space has been set aside in university housing facilities for positive students who live on campus"*

b) In general, because of medical privacy, colleagues should not take matters into their own hands. Public health will coordinate cleaning, contact tracing, etc. there is no need for action from supervisors or others if the covid test is reported properly through the daily symptom checker

9) Does a department head need to consider 50% occupancy of a building at any given time, and if so, how do they find out that number (in particular, this fall)?

a) The first priority is to maintain 6 ft distancing. If that is accomplished, most spaces will not come close to reaching 50 percent occupancy.

b) The building occupancy is 50% based on fire code. The university has already built in safe guards for managing the occupancy given that most classrooms are well under 50%. Yes, we would like some level of monitoring, but DHs can also use the assumptions (i.e., courses are at 50% capacity, research is at 50% capacity, etc.). More on PPE and physical distancing will be promoted as we ramp up our campus numbers and there will be less focus on occupancy.

c) Example - Clark A101 – 300 people to 76 students so that alone will not get anywhere close to capacity.

10) What do I do if research activities (training) require distances closer than 6 ft?

a) In these circumstances, a face shield AND face mask is required (county approval) + best practices (take a step back and discuss and continue) – see more at the bottom of this page <https://covidrecovery.colostate.edu/public-health-precautions-during-the-semester/>

11) What can I put into my course syllabus about course requirements (i.e., face masks) due to COVID?

This is an important question for research and education because many students take research credits. Under normal circumstances, faculty put all course requirements into the syllabus (regardless of whether they are course specific (PPE) or university policies (i.e., integrity). This also includes dress codes (i.e., long pants, hair tied back, etc.), attendance policies, grading policies, accommodation policies, absence policies, cleaning of spaces policies, etc.

a) Faculty should not put COVID specific information into their syllabi. A central statement will be developed with a link to the website, per attorney advice.

b) Office of General Counsel is asking that this not be included in syllabi because the information will likely change and they would rather have the syllabus refer to the webpage which can be easily updated as-needed.

c) For laboratory classes, please include PPE instructions as you normally would.

12) What is the course of action when a student refuses to wear a face mask or sit in assigned/6 ft distancing seats? Is there a script that faculty can follow?

a) The task force is working on this and it should be communicated soon.

13) When will classroom/laboratory cleaning/sanitation protocols come out?

a) It's been communicated and signs are being hung in all classrooms.

b) Daily, custodial staff will clean AND increase cleaning of high touch surfaces (classrooms every morning, bathrooms, ...) and will REDUCE noncritical cleaning (eg vacuuming). Custodial teams are focusing on high capacity/high touch surfaces. Some adjustments will be made - examples include occupants of offices emptying their trash into common receptacles on the floor of the building.

i) Tom: Sandy working with Dell Rae and Maggie – they will develop the strategies (email, talking points, etc)

- c) *Custodians are doing bulk of high touch cleaning, but still tell Fac, Staff, students to also disinfect their shared equipment, etc throughout the day.*
- d) *Keeping straight process for disinfecting, supplies, etc.*
 - i) *Research side: Supplies that would normally be included in a lab and have been provided by FM – continues as before*
 - ii) *Heading into fall: CSU will provide the plan for how classrooms/teaching labs will get supplies for using them in their individual space*
 - (1) *For office type setting – not planning to individually dispense these supplies.*
 - (2) *Facilities will begin removing non-permanent seating shortly in order to comply with 6-foot rule*
 - (3) *Classrooms and undergraduate laboratories will have have wipes for student/instructor use each day. The wipes have been procured by Central. Delivery schedule still being worked out.*

14) Graduate students – do they fill out the student symptom checker or the employee symptom checker? **Student employees fill out the employee symptom checker. This has been communicated on the symptom checker page, I believe, but more will be shared next week when the student specific symptom checker is launched.**

- a) *Employee first so fill out the employee symptom checker no matter what the role is on campus.*

15) Signage? – where, what when? **This is being coordinated centrally and are being deployed as early as this week**

- a) *Do research spaces need university signage? Ken: will not go into individual research labs – they have been concentrating on classroom spaces.*
- b) *Focus is on public spaces and other shared spaces.*

16) Who is removing/marking seats in classrooms?

- a) *Facilities is moving furniture in GA classrooms and this will be completed by August 17.*
- b) *Departments are responsible for moving any furniture in departmental classrooms and assuring social distancing.*
- c) *Furniture cannot be stored in equipment rooms. This is a code violation.*
- d) *If a place is needed to store furniture, please submit a warehouse services interest form at <http://cr.colostate.edu/warehouse-services.html> and contact Facilities Management at <https://www.fm.colostate.edu/rcs> for transporting items. Please note there is a fee for storage and transportation.*
- e) *Facilities will mark desks where students SHOULD SIT in general assignment classrooms. Departments are responsible for departmental classrooms. Consistency is encouraged.*